



RELOCATION  
STRATEGIES®

## Epsilon | Cincinnati, Ohio

### Client

- Epsilon – Cincinnati, Ohio

### Scope of Services

- Move Management - Office
- Project Schedule and Coordination
- On site Project Management
- Vendor Selection and Management
- Furniture Procurement
- Furniture Design

### Project Size

- 120 Employees
- 32,000 SF relocating to 28,000 SF

### Features

- Procured Used Workstations from Florida
- Moved over one weekend

### Project Duration

- Fourteen Months



### Project Overview

Relocation Strategies, Inc. was first brought on to assess a possible relocation of Epsilon's Cincinnati office located in Milford in December of 2007, almost ten months before a new location was picked and a lease was signed. Referred by Cassidy Turley broker Scott Abernethy, Epsilon was asked to terminate their lease early at the former James River facility to complete the sale of the property to international I.T. Consultancy Tata. For this project, RSI Cincinnati evaluated the relocation options to find the best approach to execute a seamless and non-invasive office move.

Part of the relocation plan involved procuring 140 workstations to avoid a cumbersome installation schedule that could possibly extend the move duration from one weekend up to four. RSI was able to source quality used Teknion workstations from the former Office Depot Headquarters in Delray Beach, Florida for 35% of the cost of new.

RSI Cincinnati was responsible for contracting multiple commercial movers- one for the office contents, one for the server and I.T. equipment relocation and one for furniture receipt and unloading. Other services that the project required included voice and data cabling infrastructure installation, PC disconnect/reconnect, move equipment rental, furniture acquisition/installation, receipt and build of new private office and conference rooms, and receipt of all task and conference chairs.